

Director of Accounting

The Director of Accounting reports to the CFO and is responsible for overseeing the General Accounting and Financial Reporting functions and the financial services area including Credit, A/R and A/P.

The Director of Accounting is responsible for implementing and maintaining a system of internal controls that ensures that company assets are adequately safeguarded and that all financial reporting is prepared in compliance with all financial policies, Internal Revenue Service requirements and US GAAP.

Responsibilities

- Ensures that credit risk is balanced with business objectives, targets are met and that only valid claims with proper management authorization are paid.
- Oversees the general accounting function, which includes inter-company accounting, cash management and reconciliation, financial reporting, balance sheet management and royalty management.
- Accountable for ensuring that policies and procedures (internal controls) are in place to provide reasonable assurance that company assets are protected.
- Coordinates and oversees all activities relative to internal controls documentation and testing and segregation of duties.
- Provides technical accounting GAAP guidance and support to all company entities. At times, this may include involvement in due diligence and other activities surrounding acquisitions/dispositions.
- Responsible for proper timing and application of revenue recognition rules. This may entail a real-time review of each order and its terms for changes needed and determination of proper timing of revenue recognition. Involves significant interaction with Sales and Product groups.
- Ensures that company financial records are maintained in compliance with company policies and US GAAP. Responsible for reviewing monthly/quarterly account reconciliations and other documents to ensure compliance.
- Ensures that company financial reports are prepared in compliance with policies and directives and US GAAP.
- Supervises the completion of Federal and State tax reporting requirements (including income, property, sales and use, payroll and other local taxes), insurance reports and other reports required by government regulation. Also, assists Corporate Tax, Treasury and Risk departments with dealing with tax related issues and meeting reporting requirements.
- Ensures that the computer system continues to operate as required. Involved in validating/designing suggested changes to ensure accounting requirements continue to be met.
- Coordinates work relating to external audits in the periodic review of the company financial records. Is further responsible for the implementation of agreed upon recommendations, related to areas of responsibility, resulting from the audit findings.
- Ensures that the accounting department is staffed with qualified financial personnel capable of meeting the objectives and responsibilities noted above. Responsible for continued development of these associates.
- Will have direct supervisory responsibility of the Senior Financial Accountant.

Qualifications

- 7 – 10 years of experience in a Corporate Finance / Accounting role, preferably in a technology, software, professional services or related industry.
- Experience with QuickBooks and advanced Excel skills
- Experience with Replicon or other project accounting systems preferred
- 4 year degree in Accounting, Finance or related program
- CPA and/or MBA highly desired

About SOLEO

SOLEO delivers turn-key call processing systems that allow our customers to make useful connections for people everywhere, everyday. We process more than two billion calls a year in more than fifteen countries.

SOLEO adds value to service providers by focusing on solutions that generate new revenue or significantly reduce costs for our customers. Our core capabilities include Call Processing, Information Search & Retrieval and Pay-Per-Call Monetization. We adopt and integrate these core capabilities with standards-based hardware and open, interface-based, third-party software components to build complete and cost-effective turn-key solutions.

SOLEO focuses on carrier-grade solutions that require security, reliability and performance. Our customers depend on SOLEO as a trusted partner that works to create the ultimate user experience, bring innovative new products and services to market quickly, and address the changing needs of the information services market.